

Security Patrol Log

One line per checkpoint visit. A missed checkpoint is written down, not left blank.

Template by CGuardPro
Free to copy, rebrand and edit

SHIFT HEADER

Client / account	
Site	
Patrol route / post	
Date (shift start)	
Scheduled shift (start–end)	
Officer name and license no.	
Vehicle no. / mileage start	
Relieved by	

PATROL ENTRIES

[illegible]

Status: OK = checked, nothing to report · EX = exception found · MISSED = not visited (say why). Exception codes: D = door / gate / window unsecured · L = lighting fault · H = hazard · T = person / trespass · V = vehicle · A = alarm · M = maintenance · O = other. Anything serious also gets its own incident report — write its number in the action column.

END OF SHIFT

Rounds scheduled / rounds completed	
Checkpoints missed and why	
Incident report numbers raised	
Vehicle mileage end	
Officer signature / time	
Supervisor review (name, date, accepted / returned)	

Blank template. Check it against your state licensing rules, your insurer and your client contract before use.